

INFORMATION SYSTEMS

Productivity Operations Manager



Lathom, Ormskirk (Hybrid working)
Up to £40k depending on experience
IT-related HND or degree



WHAT ARE WE LOOKING FOR?

The digital workplace is here, we need an evangelist for the future of work.

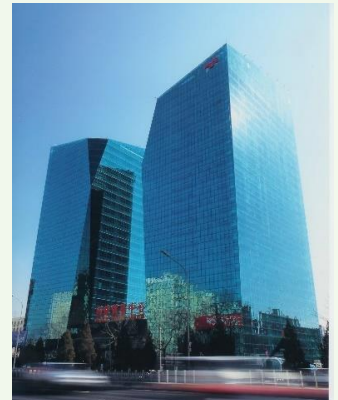
Are you a forward-thinking, enthusiastic, leader with a passion for technology and a drive to break the mould?

THE ROLE

You will lead the "Productivity Operations Team", which provides the latest productivity, collaboration and communication, automation tools and applications to the NSG Group and is responsible for the deployment, marketing and adoption of these, globally.

You will be responsible for:

- Leading a talented global team, managing performance, making each team member feel valued and empowered to achieve their potential
- Understanding the trends of the future digital workplace and building a strategy to ensure we swiftly adapt to meet new challenges
- Working with stakeholders of all levels throughout the group globally to provide them with the latest tools required to shape the modern workplace
- Analysing and assessing the latest Microsoft collaboration and productivity tools before releasing them to the rest of NSG, providing coaching to teams and individuals
- Meeting with business users to gather requirements, design and build low code solutions using MS Power Platform to automate business processes
- Investigating and suggesting innovative solutions and drive change across the NSG Group and manage projects & platforms throughout their lifecycle
- Providing 2nd and 3rd line support for Office 365 Productivity tools; these include but are not limited to SharePoint, OneDrive, Teams, Yammer and the Power Platform



YOU AND TECHNICAL SKILLS

- Agile & Innovative approach finding solutions
- Comfortable presenting ideas and influencing stakeholders
- Strategic thinker
- Customer focused
- Previous experience with M365
- Power Platform knowledge advantageous
- Workflow / automation technology knowledge advantageous
- Good knowledge of MS Office suite

YOUR BENEFITS

- Hybrid / Flexible working
- Work with the latest technologies
- Car allowance, on-site parking, with EV charging
- Annual performance-based incentive scheme
- Receive full training in key skills required
- Dedicated personal development time to work on self-improvement
- 25 days holiday
- BUPA
- Employee Support programme

We will train you in any of the skills you don't currently have!

If you believe you can take on the challenge, we very much want to hear from you. To apply please send your CV and covering letter to RecruitmentVacanciesUK@pl.nsg.com and quote reference **GIS P22-04**.